

Staff Questionnaire for Coronavirus Schools Re-Opening

Dear [NAME],

You will be aware the government has advised schools to plan for a phased re-opening from 1 June 2020. In addition to the priority groups being cared for at the school at the moment, the government has suggested that from 1 June, the school can reopen for nursery, reception, years 1 and 6 pupils, and arrange some face to face support for years 10 and 12; subject to national tests being met and appropriate infection control measures being in place.

In order to plan for the safe re-opening of the school, steps need to be put in place in order to protect the health and safety of all of our school community. In order to assist our preparations, we would be grateful if you would complete the questionnaire and declaration below. The purpose of the questionnaire is to ensure the School holds up to date information on your health and any personal circumstances that may impact on your work during the phased re-opening of schools.

Please complete the questionnaire by no later than [• DATE] and please return it to [• NAME] at [• CONTACT DETAILS].

If you have any questions, or if there is anything you would like to discuss, please contact [• me] at [• INSERT CONTACT DETAILS]. [You may wish to refer to any support that is available/counselling lines].

Yours sincerely

[NAME]

COVID-19 Phased Re-Opening - Staff Questionnaire

Please complete the following questions by ticking the appropriate box. If the answer is 'yes', please provide details where indicated.

Please note, if you are not sure what category you fall under, guidance notes are provided below, including links to current NHS guidance where applicable.

Your health	Yes	No	If yes, please give details
Are you classed as " <i>clinically extremely vulnerable</i> " and therefore currently shielding on government advice?			
Are you classed as " <i>clinically vulnerable</i> " according to government guidance?			
Do you have a health conditions of which you wish to make us aware, even if you do not fall into either of the categories above?			
The health of those in your household	Yes	No	If yes, please give details
Is anyone in your household classed as " <i>clinically extremely vulnerable</i> " and therefore currently shielding on government advice?			
Is anyone in your household classed as " <i>clinically vulnerable</i> " according to government guidance?			
Does anyone in your household suffer from a health condition of which you wish to make us aware, even if they do not fall into either of the categories above?			
Confirmed or suspected cases of COVID-19	Yes	No	If yes, please give details
Have you tested positive for COVID-19? If so, please provide the date of your positive test.			

If not, do you suspect you have suffered from COVID-19? If so, please provide the date you first started displaying symptoms.			
If you have suffered from a confirmed or suspected case of COVID-19, have you since totally recovered? (Only answer if applicable)			
Symptoms of COVID-19	Yes	No	If yes, please give details
Are you currently suffering from symptoms of COVID-19?			
If so, on what date did you first display symptoms?			
Is anyone in your household currently suffering from symptoms of COVID-19?			
If so, on what date did they first display symptoms?			
Overseas travel	Yes	No	If yes, please give details
Have you, or any member of your household, returned from overseas travel within the last 14 days? If yes, please provide details of the area and dates of travel.			
Travel to work	Yes	No	If no, please give details
Can you travel to work without using public transport?			
Childcare and caring responsibilities	Yes	No	If yes, please give details
Do you consider yourself currently unable to attend work due to childcare or other caring responsibilities? If so, please provide details.			
If you have any questions or concerns, or wish to make us aware of anything else relevant to your personal circumstances which affects your ability to return to work, please provide details			

below.

Declaration

I declare that, to the best of my knowledge, the information I have provided in answering this questionnaire is correct.

I acknowledge that I will inform the School without delay should any of the information change.

Signature

Date

Guidance notes:

- If you are classed as "*clinically extremely vulnerable*" you should have received communication from the NHS advising you on what steps to take to protect yourself. Clinically extremely vulnerable people include solid organ transplant recipients, people receiving chemotherapy, and renal dialysis patients amongst others.
- "*Clinically vulnerable*" people include those aged 70 or older, people with liver disease, people with diabetes, pregnant women and others.
- For up-to-date NHS guidance on who is at greater risk from Coronavirus, please follow [this](#) link.
- For up-to-date NHS guidance on Coronavirus symptoms, please follow [this](#) link.